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| **Attending;** Heidi Christopher (President), Anne Lawson (Secretary), Jodi Clingenpeel (Director), Kathy DeFalco (Treasurer) Bill McGlaughlin (Director), Brian Quakenbush (Director), Lisa McGlaughlin (Director), Jim Bradshaw, Kim Bradshaw, Stephen Chisum, Natalie Haggett, Annette Kroll, Heather Pace, Megan Rencsok, Courtney Robertson, Deborah Ruffin, Michael Todd Russell  |

1. **Call to Order:** The meeting was called to order at 7:00 pm**.**  We had a quorum.
2. **Approval of Last Months' Meeting Minutes:** The minutes for April were reviewed. Jodi motioned that they be approved and Jim seconded the approval. All approved.

1. **Treasurer’s Report** –Kathy DeFalco's provided a report for the period from April 10th to May 14th 2019. The balance brought forward from April 9th is $30,657.54. The income for the period was $11.79 (from Amazon Smile) and expenses were $0 with a net income for the period of $11.79. The balance on hand as of May 14, 2019 is $30,669.33 and the Quicken balance is $30,669.33. We have a check for $1,000 from the Blue Ridge Marathon to deposit yet. This will cover the scholarships. Kathy shared that we could make extra money if people use Amazon Smile. To donate to the band using Amazon, go to smileamazon.com to sign up.
2. **Director’s Report –**Brian noted that:
* The B day Jazz Band will play for about 30 minutes at the May 15th Academic Awards Ceremony at CSMS.
* The Spring Jazz Band Concert on May 21st will be at CSMS. Jazz saxophonist Joseph Henson, a jazz instructor from Liberty University, will be a guest artist at the concert.
* The band will play at the graduation ceremony on May 22nd. The students are deciding whether they will go out to dinner at a buffet restaurant or bring food back to eat at school.
* Brian is keeping the band website up to date and will place the band camp registration form on the site under the "volunteers and forms" tab. The site url is <https://www.cavespringhsband.com>.
* Two volunteer sign up genius links are on the site: the Marching Band Truck Crew and the Band Camp Volunteers.

 **Old Business**

1. **Spring Fund Raiser:**
2. **The Blue Ridge Marathon**: We earned $1,000 for sending 29 volunteers to the marathon. We needed a minimum of 25 volunteers. The Blue Ridge Marathon reps will contact us again next year to help out.
3. **Burger in the Square**: The fund raiser at Burger in the Square has been going on since this morning and will continue until 9:30 tonight.
4. **Update on Nominations for Officers & Directors:**
* President-elect – OPEN
* Secretary – Kristin Parnell
* Director –Courtney Robertson
* Director – Dawn Bassant
* Jody Clinginpeel and Bill McGlaughlin are staying on as Directors..
* Lisa McGlaughlin and Annette Kroll are coming off as Directors.
* Jazz Café Coordinator – OPEN
1. **The Audit Committee** will meet in late July. The committee members are Lisa Conroy, Stephanie Key, and Kathy DeFalco (who will provide documents for the audit).
2. **Band Truck Update –** Lisa Conroy is helping to draft a letter to send out asking truck dealers in the area if they would give us a deal on a truck (we'd offer them the opportunity to place an ad on the side of the truck). We will also ask Stephanie Key to check into the possibility of getting an AEP truck.

**New Business**

1. **Band Camp Committee**:

**Volunteers Needs**: To date, we have two volunteers signed up to help with snacks and lunches during band camp.

We need volunteers to do each of the following:

* + organize registration day
	+ organize lunch volunteers
	+ schedule evening activities
	+ arrange caterer for Friday dinner
	+ schedule the after camp band trip; and
	+ manage pregame dinners.

**Uniform Storage Needs**: The 6 month storage space that we rented on Starkey Rd is expiring in June. We've been storing marching band hats, concert attire and other marching band and band booster items in this storage facility. We agreed to re-up and pay for another 6 months. After that time, we will need to move to a larger climate controlled storage space to house not only the current items – but also the uniforms and their racks. The uniforms have been stored at the dry cleaners since we moved into the trailers. During marching season we'll keep the uniforms and hats at CSMS.

1. **Vote on 2019-20 Band Booster Budget:** Kathy DeFalco (Treasurer), Annette Kroll, and Anne Lawson (Secretary) met to draft the budget. Brian was unable to attend. Kathy will get budget figures from Brian to finalize the budget and then email it out for a vote.
2. **Induction of New Officers**: Annette motioned a vote for the new directors and Jody seconded the motion. All voted in the new directors.

Director: Dawn Bassant (in absence)

Director: Courtney Robertson

The President and secretary do not require a vote for induction.

President: Kim Bradshaw

Secretary: Kristin Parnell (in absence)

**Upcoming dates**

* **May 15th** – CSHS Academic Awards, B day Jazz band at CSMS at 5:45.  (b day jazz band will perform)
* **May 21st** -Jazz Concert at Cave Spring Middle School
* **May 22nd**- Graduation Ceremony
* **July 17 -18** – PRE – Band Camp
* **July 21-26** – Full Band Camp
* **July 29** – Kings Dominion Trip
* **July 30 @ 3**:**30 pm** – Marching Band rehearsals begin

**Adjourned:** The meeting adjourned at 7:32pm

*Minutes submitted by Anne Lawson*